

Bradford Bikery Volunteer Role Description: Workshop Volunteer

We are looking for volunteers who are interested in helping the project develop and manage a space which is well designed and fit for purpose as a bicycle workshop.

The Bikery is a community bike project based in Bradford which refurbishes bikes for sale at affordable prices and provides training courses in bike maintenance as well as a friendly workshop space where people can come and repair their bicycles. The Bikery is a project working in partnership with the Margaret Carey Foundation and Incommunities.

Main point of contact/ reports to: Anthony Thomson, Project Co-ordinator

Commitment: To be agreed but likely to be regular hours for a minimum of one month

Times: To be agreed

Location: Buchan Towers, BD5

Role Description

Main activities/ tasks involved in the role:

- Plan and carry out workshop renovations
- Improve storage methods and organisation of bikes and parts
- Repair damaged tools and equipment
- Assist with inventories
- Improve the workshop as a learning space with more teaching aids
- Improve information display in the workshop

Role Specification

Experience/ skills needed:

- Essential:
 - Ability to work in a team
 - Ability to work in a self-directed manner (following training)
- Desirable:
 - Good knowledge of bikes, components and tools
 - Design, DIY skills, carpentry, metalwork

Induction

- Health and safety
- Fire safety
- Workshop procedures
- Framework for support and supervision
- Process for re-imburement of expenses
- Policies: health and safety, safeguarding, data protection, confidentiality, lone working (if appropriate), IT usage

Training opportunities:

- Bike maintenance training course leading to CTC Advanced Maintenance Suite qualification
 - Other training as appropriate can be discussed
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Next steps:

If you are interested in volunteering with Bradford Bikery please contact us by emailing bradfordbikery@gmail.com or by calling Anthony on 07541 093660. We will then ask you to complete a brief registration form to collect a few details about yourself and find out why you would like to volunteer with us.